

Instructional Analysis

Target Audience

Target audience will be individuals registered in the Spring 2012 COMM 57400 class. The class size exceeds no more than 15 participants.

Target Goals

- a. **To define “Emotional Intelligence” and its connection with our ability to respond to life situations.**
- b. **To recognize various behavioral patterns that may lead to conflict.**
- c. **To identify conflict as a process and discuss use of various conflict styles to help improve collaboration and productivity.**
- d. **Understand the fundamental element of “Emotional Intelligence” and our ability to recognize and effectively resolve conflict.**
- e. **Examine Conflict-Mode Styles(s).**
- f. **Demonstrate skills and techniques to effectively resolve conflict utilizing your personal conflict -mode style.**

Training Materials

1. Handouts
 - a. Powerpoint
 - b. Outline of presentation
 - c. EI Quiz
 - d. Conflict Quiz
2. Equipment
 - a. See training analysis below

Training Analysis

<i>Factor</i>	<i>Analysis</i>
Lighting	Lighting is controllable within the classroom and will be slightly dimmed in order to an on-screen presentation to be viewed by the trainees.
Noise	While external noise cannot be controlled; the classroom door can be closed to assist in the trainees not being distracted.
Temperature	Temperature is centrally controlled by Purdue University Calumet
Seating	Seating for up to 25-30 individuals are available
Location	Training site will be located at Purdue University Calumet in Hammond, Indiana. The assigned classroom will be PORT 202 (Gene Stratton Porter Hall, Room 202-second floor).
Location Accommodations	<p>Purdue University Calumet is accessible from two entrances:</p> <ul style="list-style-type: none"> • North-169th Street • South-173rd Street <p>Campus maps are posted throughout the campus area for specific building locations. Purdue University Calumet, is located near two main interstates in the area; Interstate 80/94 (Borman Expressway) and I-90 (Indiana East-West Tollway). It is recommended to utilize the Borman Expressway for traveling to Purdue University Calumet as the university is significantly closer to the Borman Expressway.</p>
Equipment	<p>Equipment utilized for this training exercise is listed below (not limited to):</p> <ul style="list-style-type: none"> • Overhead LCD Projector • Projector Screen • Chalkboard • Computer with a USB drive, internet access, computer monitor, computer keyboard and mouse, and Microsoft Office package installed.
Materials	Materials provided will be a summarized student handout based on the presentation, a copy of the PowerPoint for distribution, emotional intelligence quiz (Xeroxed, copyright permission obtained), conflict mediator quiz (Xeroxed, copyright permission obtained). Students are advised to bring additional notebook paper and a writing utensil to take notes during the presentation.
Time	It is estimated that this presentation will take approximately 30-45 minutes.
Transportation	Transportation will be a requirement by the trainees as the facilitator and university will not supply transportation.
Tasks Performed	Facilitator will present presentation to trainees and administer quizzes in conjunction with the presentation as they are integrated into the curriculum.